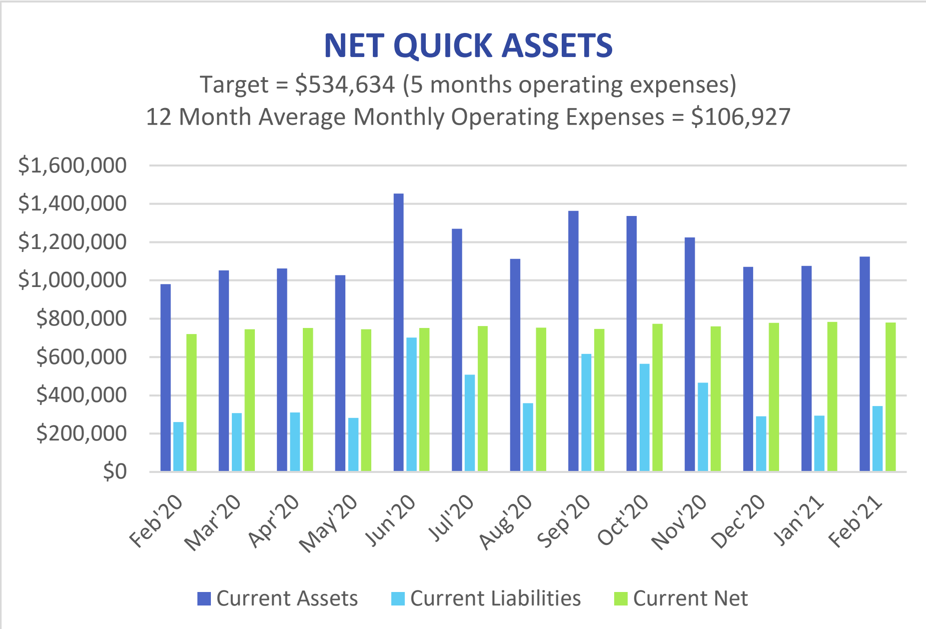
Thomas Jefferson
Planning District Commission

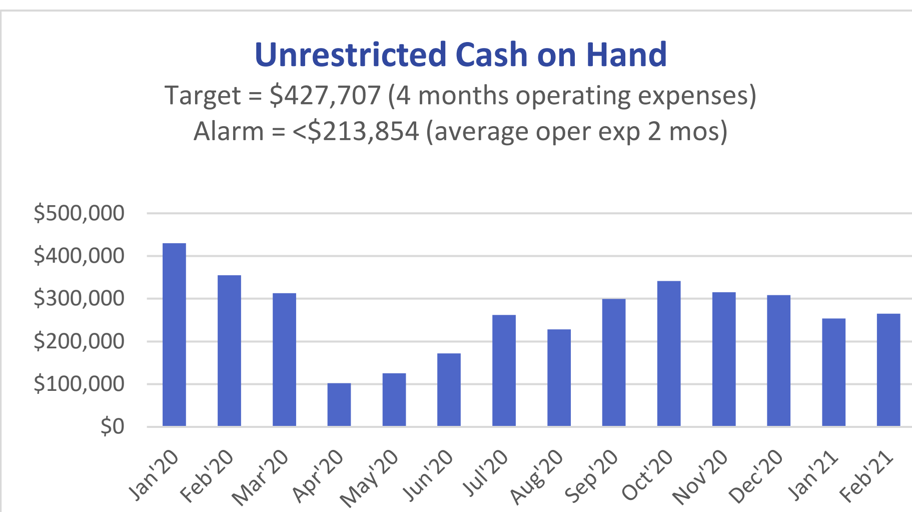
FINANCIAL DASHBOARD
Through February 28, 2021



Monthly Net Quick Assets

Feb'20=$719,287
Mar'20=$744,936
Apr'20= $752,299
May'20=$744,520
Jun'20= $751,339
Jul'20= $761,878
Aug'20=$753,340
Sep'20=$746,274
Oct'20=$773,192
Nov'20=$759,492
Dec'20= $779,233
Jan'21= $782,692
Feb'21=$779,333

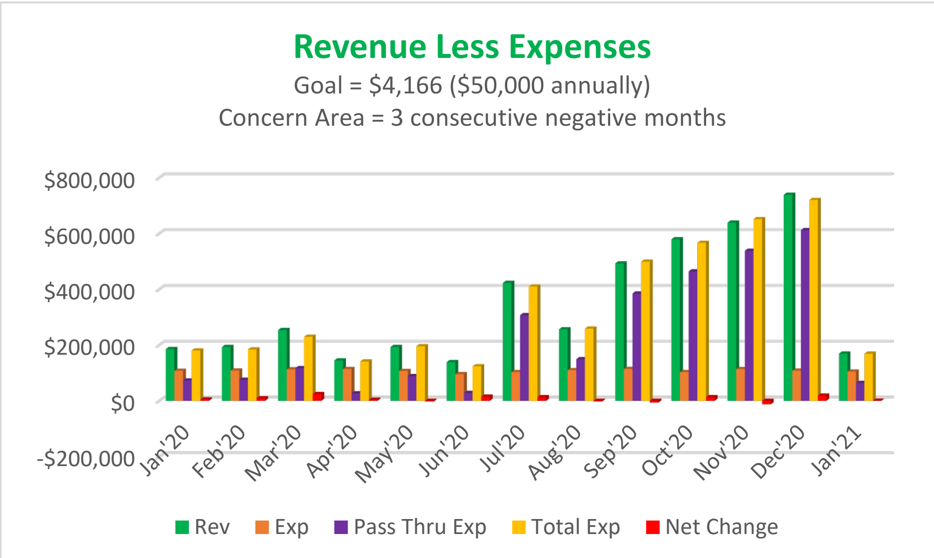
NET QUICK ASSETS are the highly liquid assets held by the agency, including cash, marketable securities and accounts receivable. Net quick assets (NQA) are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The target is 5 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. The Commission has earmarked excess NQA above the target as Capital Reserves. TJPDC had 7.29 months of operating expenses at the end of the month. The rolling twelve-month average operating expenses decreased to $106,927. The 3-month average of expenses is $104,105. Actual operating expenses for February were $99,605 compared to $104,616 in January. Capital reserves = $779,333 - $534,634 = $244,698.



UNRESTRICTED CASH ON HAND consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

MONTHS OF UNRESTRICTED CASH divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. The end of month level of Unrestricted Cash on Hand of $265,074 represents 2.48 months of operating expenses. Unrestricted cash has increased from an April'20 level of $102,049 to $265,074 at the end of February.

FINANCIAL DASHBOARD
Through February 28, 2021



Monthly Net Revenue
Feb'20=$8,863
Mar'20=$24,130
Apr'20=$3,722
May'20=($2,591)
Jun'20=$14,870
Jul'20=$12,974
Aug'20=($2,388)
Sep'20=($6,222)
Oct'20=$12,874
Nov'20=($12,407)
Dec'20=$18,723
Jan'21=$630
Feb'21=$8,647

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. The original FY21 Budget adopted is estimating a $ 0 net gain. There was a net gain in February of $8,647 resulting in a net gain of $43,346 for the year to date. (Expenses are revised over time as they may be reclassified from operating expenses to assets). Revenues and Expenses no longer include the RMRP Cares Act grant that began in July and ended December 30, 2020. The Accrued Revenue Report shows available funds of $154,141 per month for FY21. Actual operating expenses for February were $99,605.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long-range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of Balance Sheet, Consolidated Profit and Loss Report, and the Accrued Revenue Report supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. The TJPDC earmarked some of TJPDC's reserves for a building or capital fund in FY18, tied to Net Quick Assets.

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
February 2021

9:42 AM
03/22/21
Accrual Basis

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	87,938	97,131	2,946,514	777,046	1,165,569
4120 · State Funding Source	21,060	29,552	165,756	236,414	354,622
4130 · Local Source	38,333	41,204	249,506	329,635	495,278
4131 · Event Sponsors & Fees	0		0	0	0
42000 · Local Match Per Capita	13,152	15,372	103,661	118,687	158,365
4280 · Interest Income	79	833	1,101	6,667	10,000
Total Income	160,563	184,093	3,466,538	1,468,450	2,183,834
Gross Profit	160,563	184,093	3,466,538	1,468,450	2,183,834
Expense					
61000 · Personnel	80,791	89,297	675,651	682,090	1,032,784
6900 · Overhead Allocation	0	0	0	0	0
62391 · Postage Expense	171	159	1,595	1,269	1,904
62392 · Subscriptions, Publications	0	46	298	367	550
62393 · Supplies	564	929	4,178	7,486	11,200
62394 · Audit -Legal Expenses	0	0	15,551	16,500	16,500
6240 · Advertising	15	1,936	2,845	15,491	24,061
62404 · Meeting Expenses	0	857	1,119	6,857	10,286
62410 · TJPDC Contractual	3,750	3,415	39,105	31,481	46,100
6281 · Dues	1,005	818	6,225	6,547	9,820
62850 · Insurance	481	282	3,849	2,209	3,336
62890 · Printing/Copier	47	387	3,169	3,095	4,642
63200 · Rent Expense	7,940	7,860	65,510	62,879	94,319
63210 · Equipment/Data Use	2,713	1,483	20,731	11,867	17,800
63220 · Telephone Expense	1,188	489	5,164	3,908	5,862
63300 · Travel-Vehicle	661	1,828	5,366	14,675	22,080
6345 · Janitorial Service	0	827	1,743	6,613	9,920
6390 · Professional Development	280	1,495	2,273	11,963	17,944
Total Expense	99,605	112,106	854,371	885,296	1,329,108
Net Ordinary Income	60,957	71,986	2,612,167	583,154	854,726
Other Income/Expense					
Other Expense					
83000 · HOME Pass-Through	50,285	48,356	423,363	386,851	580,277
8399 · Grants Contractual Services	2,025	22,871	2,145,458	182,966	274,449
Total Other Expense	52,310	71,227	2,568,821	569,817	854,726
Net Other Income	(52,310)	(71,227)	(2,568,821)	(569,817)	(854,726)
Net Income	**8,647**	**759**	**43,346**	**13,336**	**0**

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
As of February 28, 2021

	Feb 28, 21	Feb 29, 20	$ Change
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	605,302.69	374,207.87	231,094.82
1189 · Capital Reserve	244,698.00	214,217.00	30,481.00
Total Checking/Savings	850,000.69	588,424.87	261,575.82
Accounts Receivable			
1190 · Receivable Grants	251,513.17	361,199.67	-109,686.50
Total Accounts Receivable	251,513.17	361,199.67	-109,686.50
Other Current Assets			
1310 · Prepaid Rent	1,458.34	1,822.90	-364.56
1330 · Prepaid Insurance	12,225.96	12,970.98	-745.02
1360 · Prepaid Other	8,298.98	12,921.14	-4,622.16
Total Other Current Assets	21,983.28	27,715.02	-5,731.74
Total Current Assets	1,123,497.14	977,339.56	146,157.58
Fixed Assets			
1411 · Power Edge T340 Server	9,175.61	4,125.81	5,049.80
1413 · Server Software	5,197.50	5,197.50	0.00
1400 · Office furniture and Equipment	123,885.29	111,737.79	12,147.50
1410 · Server	0.00	11,384.00	-11,384.00
1499 · Accumulated Depreciation	-118,062.67	-123,459.25	5,396.58
Total Fixed Assets	20,195.73	8,985.85	11,209.88
TOTAL ASSETS	**1,143,692.87**	**986,325.41**	**157,367.46**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	795.98	26,221.40	-25,425.42
Total Accounts Payable	795.98	26,221.40	-25,425.42
Credit Cards			
2155 · Accounts Payable Credit Card	2,869.01	1,411.21	1,457.80
Total Credit Cards	2,869.01	1,411.21	1,457.80
Other Current Liabilities			
2150 · Accounts Payable Grants	0.00	0.00	0.00
2800 · Deferred Revenue	340,499.60	232,036.95	108,462.65
Total Other Current Liabilities	340,499.60	232,036.95	108,462.65
Total Current Liabilities	344,164.59	259,669.56	84,495.03
Long Term Liabilities			
2200 · Leave Payable	38,028.28	37,414.77	613.51
Total Long Term Liabilities	38,028.28	37,414.77	613.51
Total Liabilities	382,192.87	297,084.33	85,108.54
Equity			
3000 · General Operating Fund	473,456.42	477,947.61	-4,491.19
3100 · Restricted Capital Reserve	244,698.00	214,217.00	30,481.00
3600 · Net Investment in Fixed Assets	0.00	817.58	-817.58
Net Income	43,345.58	-3,741.11	47,086.69
Total Equity	761,500.00	689,241.08	72,258.92
TOTAL LIABILITIES & EQUITY	**1,143,692.87**	**986,325.41**	**157,367.46**

Accrued Revenue by Grant or Contract
For Year Ending June 30, 2021

Grant or Contract	GRANT-CONTRACT START DATE	GRANT-CONTRACT END DATE	GRANT-CONTRACT TOTAL	JULY FY21	AUG FY21	SEPT FY21	OCT FY21	NOV FY21	DEC FY21	JAN FY21	FEB FY21	MARCH FY21	APRIL FY21	MAY FY21	JUNE FY21	YEAR TO DATE FY21	PREVIOUS YEARS	ESTIMATED BUDGET AMOUNT FOR FY22	GRANT TO DATE	GRANT-CONTRACT REMAINING FY21	NOTES
MPO-FTA	07/01/20	06/30/21	102,624	11,439	10,816	6,802	9,138	6,223	5,937	9,367	11,954					71,676			71,676	30,948	MPO FTA Transit Planning
MPO-PL	07/01/20	06/30/21	187,626	21,600	17,488	14,137	15,077	15,088	13,302	14,094	7,901					118,687			118,687	68,939	MPO PL Transp Planning
HOME TJPDC	07/01/20	06/30/21	64,475	3,806	4,986	6,101	4,195	3,524	1,065	3,889	6,654					34,220		9,047	34,220	21,208	HUD HOME Housing Grants Admin
HOME PASS-THRU	07/01/20	06/30/21	580,277	83,050	25,329	80,531	51,807	44,498	21,895	58,175	50,285					415,570			415,570	164,707	HUD HOME Housing Grants Construction
HOUSING HPG	07/01/20	06/30/21	28,656	2,002	2,391	356	1,256	811	416	662	1,106					9,000			9,000	19,656	USDA Housing Repair Admin
HPG PASS-THRU	07/01/20	06/30/21	191,043	10,139	2,550		14,713		13,475	5,610	2,025					48,512			48,512	142,531	USDA Housing Repair Construction
STATE SUPPORT TO PDC	07/01/20	06/30/21	75,971	6,330	6,331	6,331	6,331	6,331	6,331	6,331	6,331					50,647			50,647	25,324	State funding to TJPDC General
RIDESHARE	07/01/20	06/30/21	155,815	10,121	10,263	8,865	9,904	9,124	10,007	10,431	11,379					80,094			80,094	75,721	Rideshare TDM Program Marketing & Management
Pass Through	07/01/20	06/30/21	0													0			0	0	Potential contract for marketing plan
RURAL TRANSPORTATION	07/01/20	06/30/21	58,000	3,969	2,997	6,054	3,113	2,144	828	3,648	3,439					26,192			26,192	31,808	VDOT Rural Transp Planning
RTP-TDM	07/01/20	06/30/21	50,000	726	2,850	2,644	6,642	1,381	1,919	1,840	5,696					23,698		0	23,698	26,302	Regional Transit Partnership
RTP Pass Through	07/01/20	06/30/21	0													0			0	0	Grant Match if needed
LOVINGSTON	11/01/18	06/30/21	20,739	2,234	470	1,355	424	215	315	30	571					5,614	15,125	0	20,739	0	CDBG Downtown Plan Grant
LOVINGSTON PASS THRU	11/01/18	06/30/21	13,735			13,385										13,385	350	0	13,735	0	Consultant Design Costs
NELSON CARES 2020	08/12/20	12/31/20	15,000			4,910	5,143	3,622	1,325							15,000			15,000	0	CARES Business Grants Admin
Pass Thorughs	08/12/20	12/31/20	335,000				123,113	81,887	130,000							335,000			335,000	0	CARES Business Grants Pass Through
TJPDC CORPORATION	07/01/20	06/30/21	0													0			0	0	Non-profit Arm
LEGISLATIVE LIAISON	07/01/20	06/30/21	102,171	6,581	7,134	9,940	6,967	6,798	7,232	9,454	8,037					62,143			62,143	40,028	David & Dominique Legis Operations
VAPDC-ED	07/01/20	06/30/21	50,000	4,167	4,324	4,262	4,167	4,167	4,282	4,167	4,167					33,703			33,703	16,297	Contract for Admin Services
SOLID WASTE	07/01/20	06/30/21	10,500	384	279	329	161	59	25	659	2,139					4,035		0	4,035	6,465	Contract for annual reporting
RIVANNA RIVER CORRIDOR Ph 2	07/01/20	06/30/21	87,464	1,676	3,097	4,449	8,155	3,473	9,257	1,859	3,061					35,027	33,165	0	68,192	19,272	Regional River Plan
RRBC	07/01/20	06/30/21	10,500	933	967	969	444	165	42	57	42					3,619			3,619	6,881	Rivanna Commission
WIP PHASE IV			58,000							4,129	3,685					7,814	0	29,000	7,814	21,186	
WIP PHASE III	06/01/18	12/30/20	52,000	2,801	3,144	2,761	2,786	2,761								14,253	0	0	14,253	37,747	Chesapeake Watershed Assistance to DEQ
Hazard Mitigation		06/30/21	31,920						1,760	2,103	1,449					5,312			5,312	26,608	24 month planning project resiliency
Haz Mit Pass Through		06/30/21	0													0	0		0	0	
TJCLT	10/19/17	01/31/21	83,645	7,508	7,911	3,996	3,914	3,453	2,918	9,129	8,067					46,896			46,896	36,749	Full Time TJCLT ED Services beginning 1/1/21
AFFORDABLE HSG	07/01/20	06/30/21	46,010					7,200	28,442	6,435	3,933					46,010			46,010	0	Regional Housing Partnership
REGL HSG PLAN	10/31/18	06/30/21	95,875	3,275	3,444	2,302	4,009	1,974	1,797	3,222	3,114					23,137	55,823	0	78,960	16,915	Regional Housing Plan Grant
RHP PASS-THROUGH	10/31/18	06/30/21	54,125													0	54,125		54,125	0	Housing Plan Contract with others
MEMBER PER CAPITA	07/01/20	06/30/21	158,365	9,946	9,946	18,010	13,152	13,152	13,152	13,152	13,152					103,662			103,662	54,703	Local Govt Annual Contributions
WATER STREET CENTER	07/01/20	06/30/21	0													0			0	0	Rental Fees
OFFICE LEASES - RENT	07/01/20	06/30/21	13,230	950	600	1,300		1,000	200	200	1,950					6,200			6,200	7,030	Rental Fees
STANARDSVILLE TAP	04/06/15	10/01/20	25,500	462	293	682	258	86		299	171					2,251	17,856	0	20,107	5,393	VDOT Streetscape Contract
RMRP	04/01/20	12/31/20	90,838	14,457	4,847	8,045	9,862	15,487	31,578							84,276	6,562		90,838	0	Regional Rent Refief Grants COVID Admin
RMRP Pass Through			1,735,229	213,729	121,047	283,527	274,321	411,374	431,231							1,735,229			1,735,229	0	RMRP Pass Through Grants
5TH STREET TAP	11/16/16	10/01/20	37,697													0	20,731	16,966	20,731	0	VDOT Bike Path Grant
5th STREET TAP Pass Through	11/16/16	10/01/20	162,303													0	88,758	0	88,758	73,545	VDOT Bike Path Design & Constr
REGIONAL TRANSIT GRANT	01/01/21	06/30/22	40,650															24,000	0	16,650	
Regional Pass Through	01/01/21	06/30/22	309,350															209,450	0	99,900	
ALBEMARLE TRANSIT GRANT	01/01/21	12/31/21	10,835								176							7,100	0	3,735	
Albemarle Transit Pass Through	01/01/21	12/31/21	95,380															63,745	0	31,635	
BANK INTEREST	07/01/20	06/30/21	2,100	177	159	171	182	138	106	89	79					1,101			1,101	999	Investment Pool Savings Income
TOTAL			**5,242,648**	**422,462**	**253,663**	**492,214**	**579,234**	**646,135**	**738,837**	**169,031**	**160,563**	**0**	**0**	**0**	**0**	**3,461,963**	**292,495**	**359,308**	**3,754,458**	**1,128,882**	

Op Expenses	12 month average	$106,927	
	3 month average	$104,105	-
	last month	$99,605	

Pass-through funds	$512,318
Contract funds	
TJPDC Available Funds	$616,564
Available funds per month	$154,141.00